



The Arc of Prince George's County Evacuation/Fire Drill Report

Surprise Drill

Pre-announced Drill

Site Name: _____

Date of Drill: _____

Address: _____

Time of Day: _____ am pm

Number of staff person present: _____

Number of individuals with disabilities present: _____

Was the evacuation route practices? Yes No

Are the fire extinguishers and inspected within the past year? Yes No

Were smoke detectors checked and found to be in working order? Yes No

Did you replace or clean the furnace filters? Yes No

Is your dryer lint trap cleaned after each use? Yes No

Water Temperature: _____ Adjustment needed? Yes No

If the water temperature is more or less than 110 degrees, and at least one of the individuals in the home is not able to regulate his/her own water temperature, please adjust the water temperature to 110 degrees.

Any problems encountered during drill? Yes No If: yes please explain

Amount of time taken to evacuate: _____ minutes and _____ seconds

If the evacuation takes longer than 2 minutes, please repeat the drill a second time during the month to attempt to reduce the time it takes individuals to evacuate.

Signature of staff member running the drill

Date

Please submit to office by the 5th of the month

Received by (Administrative Staff member)

Date

Comments:

